

FRIENDSHIP TOWN BOARD ORGANIZATIONAL MEETING AGENDA

JANUARY 4, 2023

7PM

Call to Order by Supervisor Hall.

Pledge of Allegiance.

Roll call: Supervisor Russell Hall-present

Councilperson Jill Hoopes-present

Councilperson Carolyn Carney-present

Councilperson Linda Mascho-present

Councilperson-Steve Ritter-present

.Assemblage: Dell & Michelle Baker, Ken Burdick, Mark Voorheis, Oakley Sortore

Supervisor Hall appoints Jill Hoopes as Deputy Supervisor.

Supervisor Hall appoints Tiffany Bencoter as Bookkeeper.

Motion appointing the Town Clerk as Registrar of Vital Statistics. Fees go to Town Clerk, Payable by voucher, offered by Steve Ritter, seconded by Carolyn Carney. All approve.

Motion Designating the Olean Times Herald as the Official Newspaper, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion designating Community Bank, NA as the Official Depository, offered by Steve Ritter, seconded by Jill Hoopes. All approve.

Motion setting the regular Town Board Meeting for the 3rd Wednesday of the month at 7:00pm at the GAR HALL at the Island Park, offered by Steve Ritter, seconded by Jill Hoopes. All approve.

NOTE: The Town Clerk has appointed Tiffany Bencoter as the Deputy Town Clerk/Registrar.

Motion Setting the rate of reimbursement for the use of private vehicles on Town Business at 65.5 cents per mile, with motion requiring all mileage reimbursement/vouchers to be turned in at the end of each month, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion appointing Patricia Schurr as Records Management Officer (RMO) for the Year 2023, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion Designating David Pullen, as the Town Attorney, payable on a monthly basis, offered by Steve Ritter, seconded by Linda Mascho.(\$160.00/hr. no change from last yr.) All approve.

Motion to approve the continuation of the multi-town Assessor Agreement with the Town of Wellsville and the 2023 contract to be paid in the amount of \$ 16 ,120.55 for 2023, offered by Steve Ritter, seconded by Jill Hoopes. Roll call vote; Jill Hoopes-aye, Carolyn Carney-aye, Linda Mascho-aye, Steve Ritter-aye, Russell Hall-aye.

Motion to approve to approve the Commercial Re-valuation fees for Saputo (Friendship Dairies), in the amount of \$9,500 , offered by Steve Ritter, seconded by Jill Hoopes. Roll all vote: Jill Hoopes-aye, Carolyn Carney-aye, Linda Mascho-aye, Steve Ritter-aye, Russell Hall-aye.

Motion to appoint Rich Wenslow as Building Inspector/Code Enforcement Officer at \$ 11,000.00 per year payable bi-weekly, offered by, Linda Mascho, seconded by Steve Ritter. All approve.

Motion Appointing Mark Voorheis as Town Historian for 2023 at an annual expense of \$800.00, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion to accept the salary at \$ 7140.00/ea.per year, payable bi-weekly for David Szucs and James Lewis for Town Justice, offered by Steve Ritter seconded by Jill Hoopes. All approve.

Motion to appoint Kristina Carney as Court Clerk for Justice Szucs and Justice Lewis for the year 2023, offered by Linda Mascho, seconded by Jill Hoopes. All approve.

Motion to appoint the position of the fair Housing Officer for 2023 as Jill Hoopes, offered by Steve Ritter, seconded by Carolyn Carney. All approve

Motion to grant \$500.00 to the Friendship American Legion for Memorial Services, offered by Steve Ritter, seconded by Jill Hoopes. All approve.

RESOLUTION 1-2023

It is hereby Resolved that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of Administration including transfer of monies within each fund. Transfer of monies between funds will still need to be approve by the Town Board, offered by Steve Ritter , seconded by Carolyn Carney. Roll call vote: Jill Hoopes-aye, Carolyn Carney-aye, Linda Mascho-aye, Steve Ritter-aye, Russell Hall- abstain.

RESOLUTION 2-2023

It is hereby resolved that the Board of Police Commissioners is All Town Board Members, offered by Linda Mascho, seconded by Jill Hoopes. All approve.

Motion to appoint Connie Livergood as Dog Control Officer for the year 2023 at an annual salary of \$4,000.00 per year payable bi-weekly with mileage reimbursement paid monthly as well as share of mobile phone payable annually, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Motion to appoint George Ritter as Deputy Highway Superintendent. (Per Supervisor Hall This is not needed)

Motion approving the salaries of Elected Officials and other personnel as follows:

Motion to approve the above salaries, offered by Carolyn Carney, seconded by Linda Mascho. All approve.

Supervisor	\$5,565/ year payable quarterly
Town Clerk/Tax Collector	19,614/ year payable bi-weekly
Office Manager	1,680/ year payable bi-we
Deputy Town Clerk	19.06/ hr payable bi-weekly(27 hours total)
Councilperson(4)	2,573.00 ea./year payable quarterly
Court Clerk(max 20hrs wk)	15.75/hr. payable bi-weekly
Officer in Charge	12,000 year/ payable bi-weekly
Part Time Officer holidays.)	20.00hr. payable bi-weekly(also to be paid time and a half on
Officer- Frank Schostick	21.00/hr payable bi-weekly
Bookkeeper(25hrs.wk)	19.06/hr. payable bi-weekly
Part time refuse truck drivers	16.22/hr. payable bi-weekly
Part time refuse workers	14.70 /hr. payable bi-weekly

Motion appointing Lisa Szucs, Nathan Frutiger to be on the Board of Assessment Review to be paid \$100.00 offered by Steve Ritter, seconded by Jill Hoopes.(1 additional member needed) All approve.

Authorization for Petty Cash

100.00 to Town Clerk for general purposes

25.00 to Water Clerk for Change Fund

25.00 to Sewer Clerk for Change Fund

50.00 to Justice Department for Petty Cash Fund

Offered by Linda Mascho, seconded by Jill Hoopes. All approve.

Supervisor Russell Hall pointed the following to Designated Committees:

Audit: Full Board

Highway: __ Full Board

Water/Sewer/Sidewalks/Storm Drains: Jill Hoopes and Russell Hall
Public safety/Justice Courts/Fire/Ambulance: Russell Hall and Steve Ritter
Code Enforcement/Bldg. permits: Carolyn Carney and Steve Ritter
Buildings/Grounds/Parks: Carolyn Carney, Linda Mascho
Personnel Contract Negotiations: Jill Hoopes, Linda Mascho and Carolyn Carney as Alternate
Refuse: Steve Ritter and Linda Mascho
Water Shut off Review: Full Board

*NOTED: The Supervisor is a member of all committees. In those cases where more than one person is on a committee, the first name listed shall be the chairman of the committee.

Motion to approve to sign on with the Regional Southern Tier West to the G.I.S. project in the amount . Due of \$_____ (nothing rec'd yet, no bill), Due to no bill being received, this will be tabled to 1/18/23 meeting.

Motion to pay \$50.00/monthly towards cell phone to George Ritter, Oakley Sortore, and Patricia Schurr, offered by Jill Hoopes, seconded by Linda Mascho. All approve.

WATER/SEWER

Motion to approve \$55,573.88(\$500.00 already included) and an additional 3,500 for ACUC, for the annual salary for Oakley Sortore to be paid bi-weekly and split up between department.

Steve Ritter brought up wanted discussion regarding reducing Oakley Sortore's Salary the amount of the refuse from Cuba's share(65%) on salary due to not picking up Cuba anymore, salary would be less \$1806.16. Jill Hoopes stated she does not see the reduction in duties. Linda Mascho stated that there are always challenges with the refuse, she did not think there should be a reduction. He always has to stop what he is doing. Russ Hall stated he understood the rationale but not to reduce it 65%, workload may go down but not 65%. After discussion it was brought up for a vote as follows:

Council Steve Ritter brings up a Motion to the floor to reduce Oakley Sortore's salary by 65% or \$1,806.16(on refuse) due to not pickup garbage up in Cuba.

Vote: Jill Hoopes-No

Carolyn Carney-No

Linda Mascho-No

Steve Ritter-Yes

(Russ Hall will only vote if tie)

Motion failed as vote was 3-no's

1-yes

Motion to approve \$ _55,573.88(\$500.00 already included) and an additional 3,500 for ACUC, for the annual salary for Oakley Sortore to be paid bi-weekly and split up between department.

Offered by Linda Mascho, seconded by Jill Hoopes.

Roll call vote: Jill Hoopes-aye

Carolyn Carney-aye

Linda Mascho-aye

Steve Ritter-NO

Russell Hall-aye

RESOLUTION 3-2023

It is hereby resolved that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfers of monies within various water fund accounts. Transfer of monies between account will still need to be approved by the Board, offered by Jill Hoopes, seconded by Linda Mascho.

Roll call vote: Jill Hoopes-aye

Carolyn Carney-aye

Linda Mascho-aye

Steve Ritter-aye

Russell Hall-abstain

Motion to appoint Wesley Sortore as Deputy Supervisor of the Water District for 2023.

Offered by Steve Ritter, seconded by Jill Hoopes. All approve.

Motion that Patricia Schurr be appointed Water District usage Collector at an annual salary of \$ 7,035.00 , offered by Carolyn Carney, seconded Linda Mascho. All approve.

RESOLUTION 4-2023

It is hereby resolved that Russell Hall, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfer of monies within various Sewer fund accounts. Transfer of monies between accounts will still need to be approved by the Town Board offered by Carolyn Carney, seconded by Linda Mascho.

Roll call vote: Jill Hoopes-aye, Carolyn Carney-aye, Linda Mascho-aye, Steve Ritter-aye, Russell Hall-abstain.

Russell Hall appointed Wesley Sortore as Deputy Supervisor of the Sewer Districts for 2023.

Motion to approve that Patricia Schurr be appointed Sewer District Collector at an annual salary of \$7,035.00, offered by Steve Ritter, seconded by Carolyn Carney. All Approve.

Motion to appoint Russell Hall as Association of Towns Delegate, offered by Steve Ritter, seconded by Jill Hoopes. All approve.

Motion to approve the Friendship Town Historian Report for 2022, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion to accept the ambulance squad officers for 2023 Ambulance Squad per recommendations.-
Tabled till Jan. 18th meeting to tie everything up at once.

Before adjournment Ken Burdick question who is responsible for putting someone in for the school crossing guard. Supervisor Hall advised that the Town has employed people for crossing guard but they don't stay on. Its hard position to fill, only like a hour in morning and in the afternoon for min. wage. If someone would step up and come in and fill out an application the Town may be able to put someone out there. It would be good for someone that is retired. If someone just wanted to volunteer they can.

He also complained about the MTS fly car flying down main street. He said he was almost in an accident with them. Supervisor Hall advised the Town really doesn't have anything to say about MTS. He advised Mr. Burdick to call the County or MTS.

Motion to adjourn offered by Carolyn Carney seconded by Linda Mascho.

Respectfully submitted,

Patricia Schurr
Town Clerk